



# East Central Schools

ISD #2580  
61085 State Hwy 23  
Finlayson, MN 55735  
(320) 245—2289

www.eastcentral.k12.mn.us

Position applying for: \_\_\_\_\_ Date: \_\_\_\_\_

Full Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: ( ) - Email Address: \_\_\_\_\_

Date Available: \_\_\_\_\_ Desired Salary: \_\_\_\_\_

Are you a citizen of the United State? Yes\_\_\_\_\_ No\_\_\_\_\_ If no, are you authorized to work in the US?

Have you ever worked for this company? Yes\_\_\_\_\_ No\_\_\_\_\_ If yes, when? \_\_\_\_\_

Have you ever been convicted of a felony? Yes\_\_\_\_\_ No\_\_\_\_\_ If yes, please explain \_\_\_\_\_

## EDUCATION:

Schools Attended	Name & Location	Major/Minor	Diploma or Degree	Did you Graduate?
High School				
College/University				
Graduate School				
Other				

Describe any specialized training, apprenticeships, skills & or extra curricular activities which will help us to better know your interests, skills and abilities: \_\_\_\_\_

List any licensure held (boiler, coaching, etc): \_\_\_\_\_

## MILITARY SERVICE:

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_

Type of Discharge: \_\_\_\_\_

If other than honorable, explain: \_\_\_\_\_

**PREVIOUS EMPLOYMENT:**

Name of Employer:	Title & Position:	Dates:	Reason for leaving:
Address:	Supervisor Name & Number:	Full Time OR Part Time	
Describe in detail the work for which you were responsible for:			

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Describe in detail the work for which you were responsible for:			

**REFERENCES:** Please list at least 3 professional references who know of your work experience & can speak to your qualifications for this position.

<b>Name:</b>	<b>Relation to Work:</b>	<b>Present Address:</b>	<b>Phone:</b>

**CERTIFICATION, ACKNOWLEDGMENT AND RELEASE**

I certify that the answers I have given on this application are true and correct to the best of my knowledge. I understand that any false or misleading information provided, or any omission or concealment of facts, will disqualify me from consideration for employment, and constitutes grounds for my immediate dismissal should I be employed by the East Central School District.

I understand that nothing contained in this employment application or in the granting of an interview is intended to create an employment contract between Independent School District 2580 and myself for either employment or for the providing of any benefit. No promise regarding employment has been made to me and I understand that no such promise or guarantee is binding upon Independent School District 2580 unless in writing.

Additionally, I understand, acknowledge and agree that no offer of employment is valid or binding until formal approval by the East Central School Board and that until such approval that the East Central School District shall not be liable for any reliance on any oral or written offers of employment made to me.

In connection with this application, I hereby give Independent School District 2580, East Central Schools the right to make a thorough investigation of my past employment, education and activities; and I release from all liability all persons, companies and corporations supplying such information. I indemnify Independent School District 2580 against any liability which might result from making such investigation. I understand that any false answer or statement or implication made by me in this application or other required documents shall be considered sufficient cause for denial of employment or discharge.

Signature\_\_\_\_\_ Date\_\_\_\_\_

I understand that any conditional job offer will be contingent upon passing a criminal background check.

Signature\_\_\_\_\_ Date\_\_\_\_\_

Pursuant to Minnesota State Statute 176.178, I understand any person who, with intent to defraud, receives workers' compensation benefits to which the person is not entitled by knowingly misrepresenting, misstating, or failing to disclose any material fact is guilty of theft and shall be sentenced pursuant to section 609.52, subdivision 3.

Signature\_\_\_\_\_ Date\_\_\_\_\_

East Central School District does not discriminate on the basis of race, color, national origin, sex, disability, or age in its programs and activities and provides equal access to the Boy Scouts and other designated youth groups. The following people have been designated to handle inquiries regarding the non-discrimination policies:

East Central Schools Superintendent  
Office Address: 61085 St. Hwy. 23  
Finlayson, MN 55735  
Office Phone: (320) 245-2289 x6001

Alternate: East Central Schools Board Chair  
Office Address: 61085 St. Hwy. 23  
Finlayson, MN 55735  
Office Phone: (320) 245-2289 x6000